

Feature Spotlight: Roles



Each network member has a role that determines how they can interact with the network. The possible roles are:

- Owner
- Administrator
- Moderator
- Writer
- Reader
- Disabled

The role you are assigned depends on the following:

- If you create a network, you are automatically the owner of that network. As the owner, you can make other members network administrators or moderators, to assist with network administration, if desired.
- If you join an existing network, you are assigned the writer or reader role on that network, depending on the default role for new members.

The following table compares what the various roles enable you to do in Clearvale.

Task	Owner	Admin	Moderator	Writer	Reader	Notes
Transfer ownership of network	•					
Disable network	•					
Manage network members	•	•				
Change network administrative settings	•	•				
Moderate content	•	•	•			
Assign network roles	•	•				An administrator can assign moderator, writer, and reader roles only.
Grant or revoke the administrator role	•					
Receive feedback from the Feedback link	•					
Receive notifications about reported content	•	•	•			

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Task	Owner	Admin	Moderator	Writer	Reader	Notes
Clone the network	•	•				If the cloning feature is enabled.
Choose widgets to display on Network page	•	•				
Choose content to display in network widgets	•	•				
Choose widgets to display on a community page	•	•	•	•		The ability for a Writer to create a community depends on the network setting, which is a toggle.
Choose content to display in community widgets	•	•	•			
Edit all content	•	•	•			
View content	•	•	•	•	•	
Create and modify content						Owners, administrators, and moderators can update anyone's content. Writers can modify only their content.
Blogs	•	•	•	•		Clearvale Enterprise-specific.
Events	•	•	•	•		Clearvale Enterprise-specific.
Bookmarks	•	•	•	•	•	Clearvale Enterprise-specific.
Polls	•	•	•	•		Clearvale Enterprise-specific.
Files	•	•	•	•		
Folders	•	•	•	•		
Wikis	•	•	•	•		Clearvale Enterprise-specific.
Freeform	•	•	•	•		Clearvale Enterprise-specific.

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Task	Owner	Admin	Moderator	Writer	Reader	Notes
Forums	•	•	•	•		Clearvale Enterprise-specific. Writers can add forum topics, but they cannot create forums.
Rate content	•	•	•	•	•	
Create communities	•	•	•	•		The ability for a Writer to create a community depends on the network setting, which is a toggle.
Create community folders	•	•	•			
Clone communities	•	•	•	•		Clearvale Enterprise-specific. If cloning is enabled, owners and administrators can clone any community. Moderators and writers can only clone their own communities.
Update your own profile	•	•	•	•	•	
Leave comments	•	•	•	•	•	
Vote in polls	•	•	•	•	•	Clearvale Enterprise-specific.
Send messages	•	•	•	•	•	

Roles Are Network-Specific

If you belong to multiple networks, Clearvale keeps track of your role at the network level. This means that you might be an administrator on one network and a writer on another.

Using the Disabled Role

If the owner or administrator no longer wants a member accessing the network, they can assign that member the disabled role. Disabled members can no longer log into the network. Any content that they added to the network, however, remains in the network.